

General requirements for volunteers

All volunteers must have an intermediate to advanced level of Spanish and be at least 18 years of age. We expect a minimum time commitment of 3 months and will give preference to volunteers who can make a longer time commitment.

Volunteering in the Amazon is not for the faint of heart. The weather is hot and humid. There are often many bugs and mosquitoes. River travel is not the most comfortable form of transportation, though it is the most common. You are expected to work hard, and when staying in indigenous communities, volunteers will not have running water or lush toilets. While volunteers will not be required to permanently live in the communities, they might be there for up to two weeks at a time. Flexibility and patience are also extremely important for our interns/volunteers. Things happen at their own pace here in the Amazon, and patience is definitely a virtue.

We therefore seek interns and volunteers who are physically, mentally and emotionally fit and do not back down from a challenge. That being said, the rewards of persevering and facing these challenges yield innumerable opportunities for growth and learning.



Grant Writer

Overall Role

Alianza Arkana is an organisation run mainly by volunteers. We rely on grants and donations to keep going. Our grants usually come on a project by project basis, meaning the Grant writer would need to communicate with the relevant project leader during the grant writing process. You would also work closely with the Fundraising Coordinator who will be based in Pucallpa.

This is a paid role. We can offer 10% of any successful grant and reimbursement of flights if two grants are successful. If you decide to come and work in Pucallpa at our offices, we will cover your rent.

This role can be home based, but it is preferable if you spent some time working from Alianza Arkana's offices in Pucallpa, Peru. This is in order to build relationships with the organisation and project leaders, and gain a sensitive understanding and care for the valuable work we do here.

Main Duties and Responsibilities

Work alongside the Fundraising Coordinator in finding and writing grants for our projects.

- Work alongside Fundraising Coordinator to develop and maintain an excellent knowledge of Alianza Arkana and build relationships with project leaders and other organisation members in order to research, design, write and submit detailed applications for capital and revenue funds to all relevant grantmaking bodies. Be aware of organisational developments and creatively develop proposals to inspire grant makers.
- Be responsible for conducting the full range of activities required to prepare, submit, and manage grant proposals to foundations, non profit corporations, and government agencies.
- Have primary responsibility (with Fundraising Coordinator) for development and execution of all proposals (including communication with project leaders/participants).



- Perform research on foundations, nonprofit corporations, and government agencies to evaluate prospective grants; identify grant opportunities online and through other sources (with Fundraising Coordinator).
- Work with Fundraising Coordinator to maintain/ keep up to date a bank of information that can be used for different grants.
- Build relationships with relevant funders ensuring all donors are canvassed in a relevant way, and provide support to project leaders in monitoring, evaluating and reporting as necessary. Keep up to date with project development and communicate progress to funding bodies.

Skills

- Excellent English and/or Spanish writing skills □
- SelfMotivated □
- Masters Degree preferred □
- Willingness to invest in our work and commit to a long term □partnership.
- Interest in Indigenous cultures, development, the Amazon.

We are happy you are interested in coming to the Peruvian Amazon to collaborate with Alianza Arkana!

Please send the following information to info@alianzaarkana.org

- Your curriculum vitae or resumé
- A cover letter explaining in more detail your interest in partnering with Alianza Arkana
- A completed Volunteer and Internship Questionnaire (see details below)

Volunteer and Internship Questionnaire:

Please respond to the questions below, keeping each of your responses within the limit of 150 words.

- Name:
- Age:
- Position you are applying for:
- Describe what skills you possess that would be beneficial to our work.



- What experience do you have working with communities?
- What is your level of Spanish fluency?
- What experiences do you have working with diversity, and what have you learned based on these experiences?
- Describe a peak experience when you thought life couldn't possibly get any sweeter.
- What do you like to do for fun?
- How do you deal with conflict and discomfort?
- What do you want to teach the world, and what would you like to learn?
- What is your big vision?